

**Foundation for Osteopathic Emergency Medicine
BOARD OF TRUSTEES
Conference Call
September 24, 2013**

Minutes

Members Present:

Sherry Turner, D.O., FACOEP, President
Juan Acosta, D.O., MS, Ph.D., FACOEP-D, Immediate Past President
Steve Hollosi, D.O.
Robert Suter, D.O., FACOEP-D
Douglas Webster, D.O., FACOEP-D, Treasurer
Janice Wachtler, BAE, CBA, Executive Director
Stephanie Whitmer, Associate Executive Director

Members Excused:

Peter J. Kaplan, Vice President
William F. Lynch, Secretary
Michael Allswede, D.O.
Rudolph Bescherer, Jr., D.O., FACOEP
Joseph Kissinger
Victor J. Scali, D.O., FACOEP-D

The call was convened by Sherry Turner, D.O., FACOEP, President, at 2:03 p.m. who took attendance to ensure that a quorum was established. There was an insufficient number of members present on the Call and a quorum was not established so the Minutes and all other actions will be on the regular meeting in October.

Treasurer's Report

At the time of the meeting, the Foundation had a balance of \$303,457.94 in checking and investment. Dr. Webster noted this is the most FOEM has had in its history. The number does not reflect all of the upcoming meeting costs, however.

FOEM Competitions

The Board discussed the upcoming FOEM Resident Research Competitions. Ms. Whitmer confirmed that Dr. Hollosi will emcee the CPC, Dr. Acosta will emcee the posters, Dr. Suter will emcee the oral abstracts, and Dr. Turner will emcee the papers. To ensure all pertinent information on sponsorships are acknowledged, Ms. Whitmer agreed to write brief talking points for the emcees regarding the judges, sponsors, and upcoming FOEM events.

RQII

Ms. Whitmer reported on the September 4 meeting of the Research Quality Improvement Initiative Task Force. While the original proposal included a GME requirement for paid core faculty research liaisons, the task force shot this idea down due to lack of time and resources. A compromise was made to train volunteer liaisons, currently the Senior Paper Evaluators, to serve as remote liaisons to residents in need of assistance. The task force also approved the implementation of a Faculty Development Track for the Spring Seminar and Scientific Assembly which will launch in October of 2014. Lastly, the task force decided that they need to approve a standardized Research Basics tool for all ACOEP residency programs. Dr. Allswede recommended the iBook by Dr. Hogan, which will be voted on in October. The next step for FOEM and the Research Committee is to approve a book, come up with topics and speakers for the Faculty Development Track, and train research liaisons.

FOEM Policies and Bylaws

Ms. Wachtler informed the Board she drafted several policies to be voted on in October. She stated that this was not acted on in April and needs to be taken or it will be lost in the shuffle.

Legacy Gala

Ms. Whitmer reported on the status of the 2013 Legacy Gala. To date, the Gala has record-breaking attendance and will bring in more revenue than ever before. Currently, ticket sales are at \$36,200.00 while the budget only called for \$15,000. This year's event will have a professional emcee, band, and photo-booth with props. A final budget will be presented at the Board meeting in San Diego.

FOEM Research and Awards Committee

The Board discussed the need to update the Competition Guidelines and Evaluation Forms. To that end, a meeting of the Research and Awards Committee was called for Saturday, October 5 after the ACOEP committee meetings. Ms. Whitmer agreed to send out a Call-to-Meeting.

Ms. Turner also announced to the Board that FOEM will be sponsoring the mannequins for the Student and Resident Airway Course in San Diego. The official signage lists FOEM as a sponsor of this event.

As there was no other business, the meeting was adjourned at 2:24 p.m.

Respectfully submitted,

Stephanie Whitmer
Assistant Executive Director