

**Foundation for Osteopathic Emergency Medicine
BOARD OF TRUSTEES
November 26, 2013
Conference Call**

Minutes

Members Present:

Juan Acosta, D.O., MS, Ph.D., FACOEP-D, Immediate Past President
Peter J. Kaplan, President-Elect
Douglas Webster, D.O., FACOEP-D, Treasurer
William F. Lynch, Secretary
Rudolph Beschere, Jr., D.O., FACOEP
Steve Hollosi, D.O.
Joseph Kissinger
Victor J. Scali, D.O., FACOEP-D
Robert Suter, D.O., FACOEP-D
Stephanie Whitmer, Assistant Executive Director

Not Present:

Sherry Turner, D.O., FACOEP, President
Michael Allswede, D.O.
Janice Wachtler, BAE, CBA, Executive Director

The meeting was called to order at 2:07 p.m. by Peter Kaplan – President-Elect. A motion was made to accept the minutes from October 7, 2013. The motion was seconded and the minutes were approved as written.

President-Elect Report

Mr. Kaplan updated the board on the status of the new FOEM website. At the time of the call, Tom Baxter has begun the beginning phases of website design and is working with Ms. Whitmer to implement copy into each of the sections. The estimated date of completion is April 15.

Treasurer's Report

Dr. Webster informed the board that at the time of the call FOEM has \$332,000.00 in both checking and investments. However, because end-of-year bills are still being processed, a final 2013 completed budget will not be available until January.

Secretary's Report

Mr. Lynch stated that he met with Jan and Melissa Swakow to discuss the feedback of the 2013 Legacy Gala. The band got a less than stellar review, the case-for-support should be printed instead of lectured, and the fundraising should be toned down slightly. Mr. Lynch stated that he would like to see

this event incorporated more fully into the ACOEP program and have the ACOEP staff incorporate more. Adam Levy will be in Vegas in January and will be able to scope out the appropriate location for the 2014 event – hopefully in a room that does not have to be turned after lecture.

FOEM Handbook

Dr. Hollosi reported that the Research and Awards Committee augmented the FOEM Handbook while in San Diego. He stated that the format didn't change very much, and that they basically cleaned up the language, put the general requirements in the front, with specifics and applications in the back. The board agreed that a better screening process is needed to ensure that people are following the rules and not turning in the same project for more than one competition. The board discussed changing the format of the poster competitions, but no decision was made at this time. The Research and Awards Committee will finalize the Handbook and any format changes to be put to a vote in April.

NARAP

At this time, Dr. Keith Bradley of NARAP gave the board a brief overview of the program. He stated that NARAP recruits medical students who have a vested interest in healthcare and are bright and motivated. They enroll participants in clinical research and have enrolled more than 50,000 patients over time and their service does not cost any money. NARAP looks for hospitals without research programs or have small programs that they can help. They provide the format, outlines and participation in a NARAP study. He directed the board to the NARAP website: thenarap.com. The board agreed to endorse NARAP as part of the FOEM Research Network benefits.

RQII

At the time of the call, the RQII approved a Faculty Development Track to begin in October of 2014 and the curriculum is currently being developed by Dr. Allswede and the members of the RQII Task Force. Once the curriculum is finalized, speakers will be recruited by Ms. Wachtler.

FRN

The FOEM Research Network is still at 39 members. Dr. Scali began talks with AstraZenica, who seems very interested. Genetech is also being approached, and Dr. Scali was able to recruit its first officer – Dr. Eileen Singer of North Jersey.

As there was no other business, the meeting was adjourned at 3:00 p.m.

Respectfully Submitted,

Stephanie Whitmer
Assistant Executive Director